

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
April 5, 2022

1. ROLL CALL

Casper City Council met in regular session at 6:07 p.m., Tuesday, April 5, 2022. Present: Councilmembers Cathey, Engebretsen, Gamroth, Johnson, Pollock, Sutherland, Vice Mayor Freel and Mayor Pacheco. Absent: Councilmember Knell.

Moved by Councilmember Cathey, seconded by Councilmember Pollock, to, by minute action, excuse the absence of Councilmember Knell. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Vice Mayor Freel, seconded by Councilmember Sutherland, to, by minute action, approve the minutes of the March 15, 2022, regular Council meeting, as published in the Casper-Star Tribune on March 21, 2022. Councilmember Johnson abstained. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Gamroth, seconded by Vice Mayor Freel, to, by minute action, approve the minutes of the March 15, 2022 executive session. Councilmember Johnson abstained. Motion passed.

5. BILLS & CLAIMS

Moved by Councilmember Engebretsen, seconded by Councilmember Pollock, to, by minute action, approve payment of the April 5, 2022, bills and claims, as audited by City Manager Napier. Councilmember Johnson noted he wished to abstain from voting on invoices pertaining to Welborn, Sullivan, Meck & Tooley. Motion passed.

Bills & Claims 04/05/22

307InvstmntGroup	Services	10,000.00
71Const	Goods	423,573.30
AccntPckgng	Goods	17,563.88
AceHrdwr	Goods	504.68
AffrdblFnrl	Goods	361.66
AirInnvtns	Services	365.00
Airgas	Goods	563.19
AllOutFireExt	Goods	320.00
AllncElctrc	Services	1,004.86
Alsco	Services	2,308.60
AltdVtrnry	Services	892.33
AMBI	Services	62.19

Amrgs	Goods	3,235.91
AmndsnAssoc	Services	28,465.00
AppldCncpts	Services	20,909.00
AppldIndstrlTchnlgs	Goods	19.93
ARSFlood	Services	833.44
Asbsts&TchnclSvcs	Services	5,375.00
AT&T	Services	1,548.01
AtlntcElctrc	Services	14,872.00
Atlas	Goods	4,457.17
BCrook	Reimb	250.00
BMartin	Reimb	378.60
BNelson	Reimb	496.09
BrgnEllngsn	Goods	190.92
BigHrnTire	Services	911.90
BlkHillsEnrgy	Utilities	66,897.02
BlkmnPrpn	Goods	4,948.10
BobCatOfCspr	Goods	472.67
BrickInc	Services	9,400.00
CRacki	Reimb	150.00
CrlnaSftwr	Goods	77.79
CsprElctrc	Services	9,500.00
CsprNCHealth	Services	47,916.87
CsprTinShop	Services	11,637.50
CsprTire	Services	1,301.00
CsprVtrnry	Services	25.88
CntryLnk	Utilities	14,039.87
ChpmnVldz&Lnsng	Services	2,000.00
Chrmscp	Services	14,474.96
CtyCspr	Services	479,338.53
CivilEngnrng	Services	3,000.00
CMITeco	Services	57,840.58
CNFR	Sponsorship	20,000.00
CoastlChmcl	Goods	68.52
CocaCola	Services	8.25

CommTech	Services	352.58
Cmtrnx	Goods	1,236.00
CntnrCmpnts	Goods	2,455.02
CprleafCstmBldrsOfWyo	Services	5,066.00
Core&Main	Goods	5,278.90
CPU	Goods	13,403.00
CrshDataGrp	Goods	4,040.00
CrimeScnInfo	Services	122.00
DCourtade	Reimb	800.00
DvdsnMchncl	Services	90.00
DckrAuto	Services	682.13
Dell	Goods	1,554.73
DsrtMtn	Goods	10,639.17
DscntDoors-Garage	Services	401.84
Dscntcell	Services	14,776.40
DooleyOil	Goods	30,448.29
DPCIndstrs	Goods	9,278.58
EElston	Reimb	150.00
E&FTowng	Services	75.00
EcnmcDvlpmnt	Services	109,336.50
EmrgncyMdcl	Services	900.00
EnrgyLabs	Services	2,329.00
FTremel	Reimb	122.32
FIB	Goods	393.14
FrmntMtr	Services	778.17
GCBldgSply	Services	3,224.95
Galls	Goods	2,362.33
GameTime	Goods	1,695.62
GeosyntcCnsltnts	Services	10,959.33
GloblEquip	Services	706.84
GloblSpctrm	Services	77,322.50
Grngr	Goods	1,293.54
GrzzlyExcvtng	Services	9,250.00
HDREngnrng	Services	10,370.00

HiTekComm	Services	184.00
Hollnd&Hart	Services	442.00
Homax	Goods	188,209.16
HotsyEquip	Goods	242.00
HowrdSply	Goods	2,047.07
HydroOptmztn	Services	1,618.50
IndstrlScrn	Services	1,925.00
ITCElctrcl	Services	8,169.71
JGall	Reimb	145.75
KRoberts	Reimb	75.00
Kinsco	Goods	1,158.30
KnfRvr	Services	257.15
KoaHillsCnsltng	Services	1,093.75
KubwtrRes	Goods	7,158.54
LFleetwood	Reimb	150.00
LNCrts&Sons	Goods	9,769.00
LamarOutdrAdvrtsng	Goods	1,300.00
Lame	Services	74,503.75
LongBldgTech	Services	6,937.16
MHuss	Reimb	468.45
MLAuto	Services	234.00
Motn&FlowCntrl	Goods	330.86
MotorlaSltns	Services	9,918.10
MtnStLitho	Services	453.99
MtnStsPipe	Goods	12,791.58
Napa	Goods	114,699.21
NCHallOfJstc	Services	5,873.12
NCPblcLbryFndtn	Goods	46,105.00
NCSO	Services	22,500.00
NCWeed&Pest	Services	65,000.00
Norco	Goods	1,431.51
NrthrnLights	Services	2,000.00
NWstContr	Goods	591.53
PaceAnlytelSrvcs	Services	144.00

Pedens	Goods	780.00
PlatteRvrTrlsTrst	Services	50,000.00
PstlPros	Services	24,204.69
PrfsnlCIng	Services	1,395.00
RckyMtnAirSltns	Goods	3,341.89
RckyMtnAnimalHsptl	Services	460.00
RckyMtnPwr	Utilities	175,247.23
RootrSwr	Services	1,913.57
SftyKleenSystms	Goods	440.13
SaltusTech	Services	299.90
ShrwnWlms	Goods	68.66
SmthPsych	Services	1,100.00
StOfWyoNtry	Goods	120.00
StOfWyo	Services	15,087.12
SummitElctrc	Services	5,118.51
TGilbert	Reimb	989.64
THunt	Reimb	246.13
TRoylance	Reimb	62.75
Thtchr	Goods	10,476.38
TileBySteve	Goods	450.00
TopOffc	Goods	148.72
TriStOilReclm	Services	100.00
TWEntrprs	Services	244.50
TylerTech	Services	4,200.00
Unifrms2Gear	Goods	383.60
UnitedWayOfNC	Services	946.94
Uprsng	Services/Reimb	1,352.00
VrznCnct	Services	3,414.52
VrznWrls	Services	1,267.19
VRC	Services	55.13
WyneColemnConst	Services	2,000.00
WlbrnSlvn	Services	4,362.50
WstrnSign&Design	Services	1,128.16

WstrnStatesFirePrctcn	Services	805.00
WLCEngrng	Services	1,628.00
WWCEngrng	Services	8,541.00
WyoCnfrncOfMuniCourts	Services	600.00
WyoDoor	Services	180.00
WyoDOT	Services	42.31
Wyo1stAid	Goods	653.81
WyoLowVltge	Goods	200.00
WyoMchnry	Services	203,636.50
WyoPlngAssoc	Dues	370.00
WyoSteel&Rcylng	Goods	507.04
Total		2,730,949.79

6. BRIGHT SPOT

Mayor Pacheco welcomed members from Serve Wyoming to speak about National Service Recognition Day. Melissa Stahley-Cummings spoke about the Americorps program and impact of the volunteers and services. Mayor Pacheco read a proclamation declaring April 5, 2022 as Casper's National Service Recognition Day and thanked the volunteers for their service to the community.

7. COMMUNICATIONS FROM PERSONS PRESENT

No citizens addressed Council.

8. ESTABLISH PUBLIC HEARING

Moved by Vice Mayor Freel, seconded by Councilmember Sutherland, to, by minute action: establish April 19, 2022, as the public hearing date for a new Microbrewery Liquor License No. 4, Brewstory, LLC, to Keg & Cork, Inc., d.b.a. Frontier Brewing Company, 150 West 2<sup>nd</sup> Street. Councilmember Pollock abstained. Motion passed.

9. PUBLIC HEARING - ORDINANCE

Mayor Pacheco opened the public hearing for the consideration of Local Assessment District No. 158 Coates Road Asphalt Surfacing Improvements.

City Attorney Henley entered four (4) exhibits: correspondence from Andrew Beamer to J. Carter Napier, dated March 9, 2022; an affidavit of publication, as published in the Casper-Star Tribune, dated March 21, 2022; correspondence from Suzanne Gulley, to the City Clerk, received before April 1, 2022; and roll filing dated March 25, 2022. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving LAD No. 158, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 4-22

AN ORDINANCE RATIFYING ALL ACTIONS PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 158, CONFIRMING THE PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFICATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

Councilmember Pollock presented the foregoing ordinance for approval, on first reading. City Manager Napier addressed questions presented by Council. Seconded by Vice Mayor Freel. Motion passed.

10.A.1. RESOLUTION

Following resolution read:

RESOLUTION NO. 22-35

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN OFF DUTY MANAGEMENT, INC., AND THE CITY OF CASPER.

Councilmember Engebretsen presented the foregoing resolution for adoption. Seconded by Councilmember Pollock. City Manager Napier provided a brief report. Council discussed the item briefly. Motion passed.

10.A.2. RESOLUTION

Following resolution read:

RESOLUTION NO. 22-36

A RESOLUTION AMENDING RESOLUTION 17-155 AND ESTABLISHING NEW GUIDELINES AND PROCEDURES REGARDING CITY COUNCILMEMBER ATTENDANCE AT PRE-MEETING AND WORK SESSIONS.

Councilmember Engebretsen presented the foregoing resolution for adoption. Seconded by Councilmember Sutherland. City Manager Napier provided a brief report. Council discussed the item briefly. Motion passed.

10.A.3. RESOLUTION

Following resolution read:

RESOLUTION NO. 22-37  
A RESOLUTION ESTABLISHING A POLICY REGARDING  
SECURITY SCREENINGS AT CITY COUNCIL MEETINGS.

Councilmember Johnson presented the foregoing resolution for adoption. Seconded by Councilmember Engebretsen. City Manager Napier provided a brief report. Council discussed the item briefly, and City Attorney Henley and Police Chief McPheeters addressed questions from Council. Motion passed.

10.B. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 22-38  
A RESOLUTION AUTHORIZING A RELEASE OF LOCAL  
ASSESSMENT DISTRICT (LAD) LIEN, LAD 156, REGARDING  
1614 LARAMIE AVENUE, CASPER WYOMING.

RESOLUTION NO. 22-39  
A RESOLUTION AUTHORIZING A RIGH-OF-WAY  
EASEMENT WITH ROCKY MOUNTAIN POWER FOR THE  
SOLID WASTE THERMAL LENSES AND CRL ELECTRICAL  
SERVICE UPGRADES, PROJECT NO. 21-013.

RESOLUTION NO. 22-40  
A RESOLUTION AUTHORIZING A FINAL ACCEPTANCE  
CERTIFICATE WITH THE WYOMING DEPARTMENT OF  
TRANSPORTATION FOR THE MIDWEST AVENUE BIKE  
LANE AND PEDESTRIAN DEVELOPMENT.

RESOLUTION NO. 22-41  
A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
SHEET METAL SPECIALTIES, INC., FOR THE  
WASTEWATER TREATMENT FACILITY BOILER  
REPLACEMENT, PROJECT NO. 17-068.

RESOLUTION NO. 22-42  
A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
WAYNE COLEMAN CONSTRUCTION, INC., FOR THE  
WOLCOTT STREET MILL AND OVERLAY PROJECT NO. 22-  
003.

RESOLUTION NO. 22-43  
A RESOLUTION AUTHORIZING A CONTRACT FOR  
PROFESSIONAL SERVICES WITH FARO TECHNOLOGIES,  
INC.

RESOLUTION NO. 22-44



A RESOLUTION AUTHORIZING THE EXECUTION OF AN ACCESS PERMIT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR ACCESS TO PALMER DRIVE FROM CASPER MOUNTAIN ROAD.

RESOLUTION NO. 22-45

A RESOLUTION APPROVING THE REPLAT OF LOT 12, BLOCK 61, PT COMMERCIAL TRACT 4, PARADISE VALLEY SUBDIVISION, TO CREATE THE STAHLEY ADDITION.

Councilmember Pollock presented the foregoing eight (8) resolutions for adoption. Seconded by Councilmember Sutherland.

City Manager Napier provided a brief report. Motion passed.

11. MINUTE ACTION— CONSENT

Moved by Councilmember Cathey, seconded by Councilmember Engebretsen, to, by consent minute action:

1. Authorize the purchase of one (1) John Deere 310SL backhoe loader, from Honnen Equipment, in the total amount of \$120,747.16 before trade-in.
2. Rejecting the bid for the Highland Cemetery Irrigation Improvements Project No. 21-029.

Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest.

13. ADJOURN INTO EXECUTIVE SESSION

Mayor Pacheco noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, April 12, 2022, in the Council Meeting Room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, April 19, 2022, in the Council Chambers.

At 6:51 p.m., it was moved by Vice Mayor Freel, seconded by Councilmember Engebretsen, to adjourn into executive session to discuss personnel, land acquisition, and litigation. Motion passed. Council moved into the Council meeting room.

At 8:20 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Johnson, to adjourn the executive session. Motion passed. Council returned to the Council Chambers.

14. ADJOURNMENT

At 8:20 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Johnson, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Ray Pacheco  
Mayor